# S2S Real Time Pilot Initiative: User Questionnaire [February 2021]

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| Name  |  | Today’s Date | YYYY/MM/DD |
| Affiliation |  |
| Email address |  |
| Project Name |  |
| Project Start Date | YYYY/MM/DD | Project End Date | YYYY/MM/DD |

Section 1: Background

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| **Questions** | **Responses** |
| Short description of the project’s purpose/focus |  |
| Short description of your role within the project. |  |
| How far into your project are you as of today?   |  |

Section 2: Forecast verification and evaluation

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| **Questions** | **Responses** |
| Does the project plan include time for forecast verification? If yes, how are you involved in this activity? |  |
| Which meteorological forecasts variables are being used in the application/tool being developed?  | e.g. daily maximum temperature forecasts |
| How do you assess if the forecasts are of adequate quality to be used/incorporated in your application/tool? |  |
| How do you receive information about the forecast quality? Is this information understandable and how does it influence your use of the forecasts? |  |
| Do you provide feedback to your project partners on forecast quality? If yes, what does this feedback look like and how frequently do you provide it (one-off, weekly, monthly, end of season)? | Examples of different styles of feedback: written reports, verbal feedback via workshops or routine discussions, formal assessment using metrics or templates |
| What type of feedback do you give about how usable the application/tool is? |  |

Section 3: Use of S2S forecasts for applications

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| **Questions** | **Responses** |
| How is the forecast application/tool made available to you and in what format is the information shared?  | For example: forecast files, maps, text, graphsIf you have screenshots or examples that you can share please add here or attach to your email on return of this questionnaire.   |
| Do you interpret the information and then share it with other stakeholders, or do you take actions directly based on the information provided? |  |
| What decisions and/or actions are you hoping to make with the forecast information provided to you? | If you do/will take actions directly on the information please describe what these actions are. |
| Does the project plan include time to evaluate the use of the forecast application/tool? If yes, how are you involved in this activity?    |  |
| How are you assessing the value or usefulness of the forecasts/application?  | Please provide details on the metrics that being used |
| If you **do not** provide feedback on the forecasts and/or how usable the application/tool, why is that? |  |
| Since November 2020 S2S forecasts have been available in real-time – how has this benefitted you/your project? |  |
| Have you been able to test whether the forecast application/tool is useful for decision-making? If no, why not. If yes, please explain how you have tested this. |  |
| What improvements are needed in the forecast information you receive?  |  |
| Please provide a schematic drawing of the flow of information from forecast to user decision within your application/tool (*an example schematic has been provided on page 4 of this questionnaire for illustration purposes*):  |

